

Minutes of the Policy Committee Meeting Held on Tuesday, April 4, 2023

Greg McNally Boardroom, Kemptville and Remotely – via Teams

PUBLIC SESSION

ATTENDANCE

Board Members

Present: Karen McAllister, Chair (Vice-Chair of the Board)
Jennifer Cooney
Christopher Cummings
Brent Laton
Donna Nielsen
Karen Torrie-Racine
Sue Wilson (Chair of the Board)
Chloe Finner, Associate Catholic Student Trustee

Absent: Ella Scott, Catholic Student Trustee

Administration:

Present: Laurie Corrigan, Director of Education
Dawn Finnegan, Superintendent of School Effectiveness

Recorder: Judith Bériault, Executive Assistant to the Director

Others: Nil

A. OPENING PRAYER:

The meeting opened at 7:44 p.m. with the reciting of a prayer.

B. APPROVAL OF THE AGENDA:

LATON

"That the Policy Committee approve the agenda of the Policy Committee Meeting of April 4, 2023, as presented."

Carried.

C. DIRECTIONAL POLICIES:

- a) Directional Policy B1 Health and Safety was amended based on an internal review of the policy by Executive Council.

Superintendent Finnegan reviewed the new Directional Policy "Healthy Schools and Workplaces", which reflects the priority of the health and safety of staff and students.

CUMMINGS

"That the new Directional Policy 700 Healthy Schools and Workplaces be received."

Carried.

- b) Directional Policy E1 Human Resources was amended based on an internal review of the policy by Executive Council.

Superintendent Finnegan reviewed the new Directional Policy, which focuses on valuing our employees.

NIELSEN

"That the new Directional Policy 800 Nurturing Employee Relations be received."

Carried.

D. ADMINISTRATIVE PROCEDURES:

- a) Administrative Procedure A3:1 Catholic Student Trustees to the Board was amended based on the recommendation from the Board of Trustees.

Director Corrigan reviewed the revised procedure, which includes the Associate Student Trustee election process.

WILSON

“That the amended Administrative Procedure **104 – Student Trustee** be received.”

Carried.

- b) Administrative Procedure **D1 Occupational Health and Safety** was amended based on an internal review of the procedure by Executive Council.

Superintendent Finnegan reviewed the revised procedure which was written in conjunction with the Joint Health and Safety Committee. This procedure must be reviewed annually.

TORRIE-RACINE

“That the amended Administrative Procedure **703 – Occupational Health and Safety** be received.”

Carried.

- c) Administrative Procedure **E1:3 Harassment and Discrimination at the Workplace** was amended based on an internal review of the procedure by Executive Council.

Superintendent Finnegan reviewed the revised procedure on the new template.

LATON

“That the amended Administrative Procedure **802 – Workplace Violence Prevention** be received.”

Carried.

- d) Administrative Procedure **E1:3 Harassment and Discrimination at the Workplace** was amended based on an internal review of the procedure by Executive Council.

Superintendent Finnegan reviewed the revised procedure on the new template.

TORRIE-RACINE

"That the amended Administrative Procedure **803 – Workplace Harassment Prevention** be received."

Carried.

E. CURRENTLY UNDER REVIEW:

- a) Video Surveillance
- b) Anaphylaxis
- c) Voluntary Accident Insurance
- d) Asthma Friendly Schools
- e) Animals in Schools

F. CLOSING PRAYER

G. ADJOURNMENT

LATON

That the Policy Committee Meeting of April 4, 2023, be adjourned.

Carried

Adjourned at 8:41 p.m.